

## Covid-19 Risk Assessment and Management

The EMT have assessed the risks posed by this virus and have put in place the following to manage/minimise the risks. It should be noted that this is a dynamic situation and therefore the schedules and other guidelines may be changed from time to time, in line with government guidance and bearing in mind the practical challenges.

RISK	RISK MINIMISED BY
Transmission of Covid-19 from/to staff and children	From 1 <sup>st</sup> April, adults with a positive COVID-19 test result should try to stay at home and avoid contact with other people for 5 days, which is when they are most infectious. For children and young people aged 18 and under, the advice will be 3 days
	From 1 <sup>st</sup> April, children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or childcare when they no longer have a high temperature, and they are well enough to attend.
	From 1 <sup>st</sup> April, adults with the symptoms of a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature.
	From 24 <sup>th</sup> February, the requirement to check a person's temperature on the first day back will be the judgment of Senior staff. However, should there be an outbreak this will be reintroduced with immediate effect.
	Toys, surfaces, and soft furnishings etc. to be cleaned in line with Covid-19 Cleaning Schedule
	EY children to wash their hands in line with Covid-19 Hygiene Schedule
	OoS children to wash their hands in line with Covid-19 Hygiene Schedule
	Staff to wash their hands in line with Covid-19 Hygiene Schedule
	Door handles/handrails to be cleaned in line with Covid-19 Cleaning Schedule
	In EY, breakfast, lunches, and snack to be brought to the rooms' doorways by the kitchen staff
	In OoS, breakfast and snack to be brought upstairs to the doorway of the Hall by the kitchen staff.
	From 28 <sup>th</sup> February, the need to clean our mobile phones in line with the Covid-19 Cleaning Schedule will be reduced to at least once a week.

	From 28 <sup>th</sup> February, the requirement to clean all office equipment in line with the Covid-19 Cleaning Schedule will be reduced to at least once a week.
	Meetings to be held in well ventilated rooms.
Transmission of Covid-19 from/to carers	From 28 <sup>th</sup> February, the requirement for carers to wear a face mask within the building will be removed. However, the requirement for carers to not enter any of the childcare rooms but collect their children from the room's doorway, will remain.
Transmission of Covid-19 from/to visitors	From 28 <sup>th</sup> February, the requirement for visitors and staff to wear a face mask during a viewing will be removed. However, visitors are not allowed to enter the rooms unless permission has been granted by a member of the management team.
	From 28 <sup>th</sup> February, the requirement for maintenance men to wear a face mask within the building will be removed. However, the requirement to wash their hands or use the sanitiser if entering the projects will remain.
	External use of building: Building to be used out of hours only. All visitors to the building need to use the hand sanitiser. However, the requirement to wear a face mask will be removed. Organisers to ensure that all door handles/handrails and toilets are cleaned in line with Gingerbread Corner's Covid-19 Cleaning Schedule for Hirers (this will be supplied), at the end of each session.
Transmission of Covid-19 - catering	All items delivered to be cleaned in line with the Covid-19 Kitchen Cleaning Schedule